Claimant's Name: Sybil Skinner Robertsn

Claimant's Title: Deputy Mayor

Date expense report posted: April 1 2025 to June 30 2025

Annapolis Royal
— Nova Scotia —

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost ($)	kms driven	Mileage calculated @ 0.5932	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
Apr 30-May 1	Accomodations- NSFM conference	01-21130B									$ 326.42	$297.39			
Apr 30 2025	NSFM meeting	01-21130B			480	$ 284.74						$ 259.41		16596	
May 1 2025	NSFM conference fee	01-21130B									$ 604.20	$550.89		16556	
May 22 2025	ACIMWG- Middleton	01-21130B			52	$30.85						$28.11		16538	
						$ -						$ -			
						$ -						$ -			
						$ -						$ -			
						$ -						$ -			
			Total	$0.00		$315.58	$0.00	$0.00	$0.00	$0.00	$930.62				
												$1,135.81			

* audited by:

Melony Robinson, Director of Finance, CPA, MBA — M. Robinson
Print Name and Position — Signed

Total Expenses: $1,246.20

Notes:
Travel Expenses include but are not limited to accomodations, transportaion and incidentals
Professional development expenses include, but are not limited to course registration fees
business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development
Alcohol cannot be expensed by an individual to a municipality
* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A