



TOWN OF ANNAPOLIS ROYAL
285 St. George Street
PO Box 310
Annapolis Royal, Nova Scotia B0S 1A0
www.annapolisroyal.com

FOR OFFICE USE ONLY

Fee Paid ☐

Date Application Received: _____

Receipt #: _____

APPLICATION FOR:

- | | |
|--|--------------------------|
| Land Use By-Law Text Amendment | ☐ |
| Land Use By-Law Map Amendment | ☐ |
| Municipal Planning Strategy Text Amendment | ☐ |
| Municipal Planning Strategy Map Amendment | ☐ |
| Development Agreement | ☐ |
| Development Agreement Amendment | ☐ |

1. Applicant is: Registered Owner (s): _____ complete 2
Agent: _____ complete 2 and 3
Lessee: _____ complete 2 and 4, 3 if applicable
Prospective Owner: _____ complete 2 and 4, 3 if applicable
Other (please specify): _____

2. Name of Applicant(s): _____
Mailing Address: _____ Postal Code: _____
Telephone: (Home): _____ (Business): _____

3. Name of Agent(s): _____
Mailing Address: _____ Postal Code: _____
Telephone: (Home) _____ (Business): _____

Registered Owner(s) signature(s) authorizing the agent to act on their behalf:

Signature

Print Name

Date

4. Where the applicant is not the registered owner(s) or an authorized agent acting on behalf of the registered owner(s), written authorization from the registered owner(s) must accompany this application.

ALL APPLICANTS MUST COMPLETE THIS SECTION:

5. Lot Description:
- a. Street Address: _____
- b. Existing Use: _____
- c. Water Services: ☐ Existing ☐ Central System ☐ Sand Point
☐ Proposed ☐ Drilled / Artesian ☐ Dug Well
☐ N/A ☐ Municipal ☐ Private
- d. Sewer Services: ☐ Existing ☐ Municipal ☐ Central System
☐ Proposed ☐ On-site ☐ N/A
- e. Access: Is there direct access to the lot(s) from an existing public street or highway?
☐ Yes ☐ No Street name: _____
Is access provided by a private road?
☐ Yes ☐ No Street name: _____

Is access provided by water? ☐ Yes ☐ No
Is access provided by a private right of way? ☐ Yes ☐ No
- f. Proposed Development: _____

- g. Other Relevant Information: _____

NOTE: A sketch map and a copy of the deed description of the lot(s) may be required to be attached to this application.

DEVELOPMENT AGREEMENT:

6. Applicants applying for a development agreement shall provide additional information regarding:
- 1. The location of the buildings or structures on the site;
 - 2. Access and egress to and from the site considered in terms of pedestrian/vehicular conflicts and the development of a more pedestrian oriented ambience in the downtown;
 - 3. Parking and loading requirements and standards;
 - 4. Business advertisement and parking area and directional signage;
 - 5. Accessory buildings, accessory structures and accessory uses;
 - 6. Abutting zone requirements, where applicable;
 - 7. Illumination; and
 - 8. A detailed site plan including:
 - a. Property dimensions and area;
 - b. The location, height, setback and dimensions of existing and proposed buildings or structures;
 - c. The location and dimensions of parking and loading spaces, driveways and parking and loading areas;
 - d. Lighting and signage locations, dimensions and illumination; and
 - e. Other applicable details relevant to the development.

PLEASE NOTE:

Completed applications can be dropped off at Town Hall – 285 St. George Street, Annapolis Royal, Nova Scotia

Mailing address: Town of Annapolis Royal, PO Box 310, Annapolis Royal, Nova Scotia B0S 1A0

FEE MUST AACOMPANY THIS APPLICATION FOR INFORMATION ON OUR SCHEDULE OF FEES. PLEASE CALL PLANNING SERVICES AT (902) 532-3145 OR CONSULT OUR WEBSITE, www.annapolisroyal.com.

7. Legal Declaration:

I, _____ (applicant’s /agent’s name) of,
_____, (address), do solemnly declare that all
Of the statements and attachments are true and accurate.
Dated at _____ this _____ day of _____, 2____.

Applicant’s Signature: _____

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8.

a) Parcel Identifier Number (PIN): _____

b) Map Sheet Reference Number: _____

c) Area: _____ Frontage: _____ Depth: _____

d) Corner lot: _____ Frontage: _____ Street name: _____

e) Current zoning: _____

f) Proposed zoning: _____

g) Site visit(s) date(s): _____

h) Checklist:

_____ Applicant’s Signature	_____ Agent’s Signature
_____ Agent’s Authorization	_____ Registered Owner’s Authorization
_____ Lot Description Information	_____ Sketch Map (if required)
_____ Legal Declaration	_____ Deed Description (if required)
_____ Applicant’s Signature	_____ Additional Attachment

Comments: _____
