Town of Annapolis Royal Expense Reporting Form

Claimant's Name: Amery Boyer

Claimant's Title: Mayor

Date expense report posted: April 1 2025 to June 30 2025

Annapolis Royal
— Nova Scotia —

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost ($)	kms driven	Mileage calculated @ 0.5932	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
April 15 2025	Cell Phone Reimbursement	01-21130A									30	$ 30.00		16474	
May 1 2025	Cell Phone Reimbursement	01-21130A									30	$ 30.00		16488	
June 1 2025	Cell Phone Reimbursement	01-21130A									30	$ 30.00		16545	
June 20 2025	farewell luncheon Ec Dev	01-27822z									$89.18	$ 81.73		16624	
												$ -			
												$ -			
												$ -			
												$ -			
												$ -			
												$ -			
												$ -			
			Total	$0.00		$0.00	$0.00	$0.00	$0.00	$0.00	$179.18		$0.00	$16,624.00	
												$171.73			

Total Expenses: $179.18

* audited by:

Melony Robinson, Director of Finance, CPA, MBA
Print Name and Position

M. Robinson
Signed

Notes:
Travel Expenses include but are not limited to accomodations, transportaion and incidentals
Professional development expenses include, but are not liminted to course registration fees
business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development
Alcohol cannot be expensed by an individual to a municipality
* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

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INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A 21214D 21214c