

**Board of Police Commissioners Meeting
Approved Minutes
September 10, 2025 at 10:00 am**

1. Call to Order	Department of Justice Representative/Chair Stagg called the meeting to order at 10:02 am
2. Present	Department of Justice Representative/Chair Roy Stagg, Deputy Mayor Sybil Skinner-Robertson, Michael Tompkins, Paul Kellogg, CAO Sandi Millett-Campbell, and Recording Secretary Kim Dunning
3. Regrets	Councillor Heather Sadkowski
4. Absents	Police Chief Mark Kane
5. Additions to Agenda	None
6. Approval of Agenda	MOTION #BoPC2025-09-10-01 It was regularly moved and seconded to approve the agenda as presented. Motion carried
Edits to the Minutes	None
7. Approval of Minutes	MOTION #BoPC2025-09-10-02 It was regularly moved and seconded to approve the minutes of June 13, 2025 as presented. Motion carried

8. **Presentations**

None

9. **Public Input**

None

10. **New Business**

i. Quarterly Financials

Salary costs were mentioned as having gone up, due to police officers covering for sick leave and was noted that even the Police Chief had covered some shifts. Mike Thompkins asked if Triton was included in the financials and CAO Millett-Campbell contacted Director of Finance (DoF) Robinson and was advised that it is already included in the financials. They added that the numbers are down from previous years.

ii. Police Board Community Engagement Sessions – Strategic Plan

Deputy Mayor Skinner-Robertson would like someone to take this over for them as they are rather busy, and unable to find the time. CAO Millett-Campbell had previously spoken to Chief Kane and was advised that the Police Chief would like to update their original copy first. CAO Millett-Campbell will share the current version with members. Mike Thompkins added that each of them could include their own suggestions/ideas and share this with the Committee.

ACTION: Share old strategic plan with Committee

NAME: CAO Millett Campbell

DATE: September 15, 2025

iii. Justice Representative

Department of Justice (DoJ) Representative / Chair Stagg advised that they have received confirmation that they are the new representative for the Justice Department and now comply with the Police Act.

iv. Chief's Review

CAO Millett-Campbell and DoJ Representative / Chair Stagg have previously reviewed the form and made some changes. It was agreed to share the updated form with the Committee as this needs to be completed as soon as possible, DoJ Representative / Chair Stagg will share the updated form. It was agreed that the completion of the form needs to be done by the end of September 2025. Deputy Mayor Skinner-Robertson will create a new document for the Police Department staff.

ACTION: Share the Chief's review from with Committee

NAME: DoJ Representative/Chair Stagg

DUE: September 15, 2025

ACTION: Complete Chief's review

NAME: BoPC Committee

DUE: September 29, 2025

ACTION: Create a separate review for staff

NAME: Deputy Mayor Skinner-Robertson / CAO Millett-Campbell

DUE: September 15, 2025

11. **Unfinished Business**

None

12. **Department Reports**

i. Chief's Report

Chief Kane was not present to provide a report.

13. **Correspondence**

- i. Letter to Minister Druhan from Nova Scotia Association of Police Governance
DoJ Representative / Chair Stagg advised that during a meeting yesterday it was advised that the Police Act will need to change to include the updated review. They added that there is a need to educate the MLAs to have the

information available for them to ask pertinent questions. DoJ Representative / Chair Stagg advised that there is a concern regarding the current MOUs the Police Department has (e.g. with Bridgetown – police dog), as these maybe removed, and would need to contact the RCMP instead. Another concern was the suggestion of having safety teams taking on some of the workload – directing traffic and performing wellness checks. CAO Millett-Campbell advised that there is a need to get education out there and let citizens know what is planned, and Michael Thompson added that education goes a long way. It was agreed to hold a community event regarding these concerns, and find ways to let people know through posters, Town Crier Newsletter, etc. and to include MLAs to respond for the community. Deputy Mayor Skinner-Robertson will work on a document that can be used and share with this Committee

ACTION: Create a document for distribution

NAME: Deputy Mayor Skinner-Robertson

DUE: September 26, 2025

14. IN CAMERA: Under Section Under Section 22(2) of the Municipal Government Act

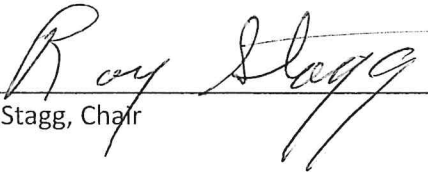
MOTION #BoPC2025-09-10-03

It was regularly moved and seconded to move in camera at 10:37 am to approve the in-camera minutes of June 13, 2025 and discuss personnel matters. **Motion carried.**

MOTION #BoPC2025-09-10-05

It was regularly moved and seconded to move out of camera at 10:39 pm. **Motion carried**

15. Next Meeting
December 10, 2025 at 11:00 am
16. Adjournment
The meeting adjourned at 10:40 am



Roy Stagg, Chair



Kim Dunning, Recording Secretary

