

**Town of Annapolis Royal
Annapolis Pool Committee
Approved Minutes of meeting held
October 15, 2013**

PRESENT: Chair Paul Paquette, Vice Chair Pierre Igot, Councillor Sherman Hudson, Christine Igot (President Friends of the Annapolis Pool Society), Lynn Longmire, Noah Scanlan (Active Living Coordinator), CAO Carol St-Amour and Recording Secretary Dawn Bourke.

1. Call to Order: Chair Paquette called the meeting to order at 1:00 pm.

2. Appointment of Member – Christine Igot, President of Friends of the Pool Society

Chair Paquette welcomed Noah Scanlan (Active Living Coordinator) to the meeting. CAO St-Amour advised Noah Scanlan may be able to assist with programs for the pool. Noah advised of a program that provides free access to facilities and will do further research and report back to the Committee.

3. Approval of Minutes – July 9, 2013

MOTION 1

It was moved by Councillor Hudson, seconded by Pierre Igot to approve the minutes of the Annapolis Pool Committee held July 9, 2013 as presented. Christine Igot abstained from voting. **CARRIED.**

4. Additions to Agenda

5. Approval of Agenda

MOTION 2

It was moved by Councillor Hudson, seconded by Christine Igot to approve the agenda as presented. **CARRIED.**

6. Business Arising

i. Policy Establishing the Annapolis Pool Committee

CAO St-Amour advised that Council approved the Policy Establishing the Annapolis Pool Committee at a Council meeting held June 8, 2013; and members are appointed annually in November of each year.

ii. Insurance Requirements – update

CAO St-Amour advised everything is up to date as far as the Town is concerned under the Town liability insurance. Pierre Igot advised Directors insurance is covered under FAPS.

iii. Memorandum of Understanding – Between the Town of Annapolis Royal and the Friends of the Pool Society (FAPS)

CAO St-Amour advised the Memorandum of Understanding has been signed by both the Town and the Friends of the Pool Society.

iv. Grant from the Town of Annapolis Royal in the amount of \$1,500.00.

CAO St-Amour advised the Town budgeted \$1,500.00 for programming.

v. Date of Next Meeting

Tentative date of next meeting March 11, 2014 at 1:00 pm.

7. New Business

i. Pool Season 2013 – Update

Christine Igot distributed copies of the 2013 Season Update and the Comparative Income Statement for the period 01/01/13 to 11/10/13 and 01/01/12 to 31/12/12 for the Friends of the Annapolis Pool Society. Christine Igot thanked the Town for entering into a new agreement with the Friends of the Pool Society, it may allow access to more information and better able to promote the pool. FAPS is a volunteer board, the only small town pool not actually owned by the town, owned by the FAPS Board. It is a challenge to make sure it is running properly and it does make a great addition to the Town. Thank you for offering money to improve our programming. None of the lifeguards are returning so will be looking for new lifeguards. Have a swim team that does not compete in meets as they are a young swim team. Christine Igot reviewed the staff situation, the programs held during 2013, maintenance items including a new salt-generated chlorine system, a new system for winter maintenance with anchor bolts and pool cover and a solar blanket new this season.

Pierre Igot reviewed the comparative income statements, noting all items are not in for the 2013 fiscal year.

It was noted the next FAPS Board meeting is scheduled for October 24th, 2013.

Christine Igot reviewed the objectives for the 2014 season; raising awareness of the pool by improving or correcting information on the Town website, also using the VIC, the Town, and local B&B's to have the pool schedules available and also to link to the Explorer. Due to location of pool, people driving through Town do not know where the pool is or that it is a community pool, considering sandwich boards at the corner of St. George and Patrick Streets and a banner to hang on the pool fence itself with the pool schedule printed on it.

CAO St-Amour will mention to the Town Public Works Department the overhanging trees. In terms of continuing financing and fundraising will continue with the Princess Dessert Tea, GhostTown, Saturday Markets, paver fund raisers, Christmas Market, applying for grants, discussions with recreation representatives and the Swimathon.

Christine Igot reviewed program expansion, aqua fit new program taught by certified instructor Wendy Abramason, swim lessons both private and red cross, weekend programming expansion, will reinstate a 7 days per week operations, night swimming/midnight swims, possible pool rental for swim meets/practices, missing some equipment to host meets, possible use of the pool by local schools in June.

Lynne Longmire arrived at 1:45 pm

Christine Igot reviewed the challenges for the 2014 season including the fact that there are no returning lifeguards from the 2013 season so will be looking for new lifeguards. The lifeguards must be able to be instructors to provide Red Cross swimming lessons. Must be 16 years of age to be a full fledged lifeguard.

Noah Scanlan asked if it is a long term project to get the swim team prepared for meets. Lynne Longmire advised it is expensive to secure a coach for swim teams.

Christine advised there will be some maintenance issues in 2014, would like to improve the shower system with automatic shut offs, the understanding of the chemicals - taking instruction to balance chemicals, the other problem is the pool leaks at the deep end by the drain, it is a cement problem, the Town fills the pool with water in the spring. When pool is emptied this spring, will locate leak and fix the leak before the pool is filled up.

Prices may be increased, will do comparison with other local pools.

9. Items for Information

- i. Swimming & Water Safety – Red Cross Notice

10. Adjournment

MOTION

It was moved by Christine Igot, seconded by Councillor Hudson to adjourn the meeting at 2:00 pm. **CARRIED.**

Chair Paquette

Recording Secretary Bourke