

**Committee of the Whole Meeting
Approved Minutes
March 3, 2026 at 5:00 pm**

1. Call to Order	Deputy Mayor Sybil Skinner-Robertson called the meeting to order at 5:00 pm
2. Present	Mayor Amery Boyer, Councillor Adele MacDonald, Deputy Mayor Sybil Skinner-Robertson, Councillor Lynn Myers, Councillor Heather Sadkowski and Recording Secretary Donna Neath Member of the public: Roger Lindala – who has waived the live recording notice
3. Regrets	None
4. Absents	CAO Sandi Millett-Campbell
5. Additions to Agenda	New Business vii. Support letter for Kings Theatre expansion viii. Discussion on Provincial Budget cuts ix. Pierre Dugua observation of 400 th 2028
6. Approval of Agenda	MOTION #CoW2026-03-03-01 It was regularly moved and seconded to approve the agenda as presented by unanimous consent.
7. Disclosure of Conflict of Interest Issues	None
Edits to the Minutes	None
8. Approval of Minutes	MOTION #CoW2026-03-03-02 The February 3, 2026 minutes were approved as presented by unanimous consent.

9. Presentation
None

10. Public Input

11. New Business

i. Request for Decision – Human Resources Procedures and Policy

DoF Robinson highlighted the two issues that were addressed in these changes:

- Advance Sick Leave
- Staff Xmas Bonus

MOTION #CoW2026-03-03

It was regularly moved and seconded to recommend to Council repeal of Human Resources Procedures and Policy #2025-13 and its replacement with Human Resources Procedures and Policy #2026-02 dated March 2026. **Motion deferred until after the in-camera session. Motion carried.**

Mayor Boyer requested further discussion regarding advancing sick leave during the in-camera discussion.

ii. Request for Decision – Police Agreement

Mayor Boyer asked for clarification on exact wording regarding Services vs Service. It was decided that the name should be Police Service.

MOTION #CoW2026-03-04

It was regularly moved and seconded to recommend to Council repeal of the Police Agreement dated July 2025 and its replacement with the Police Agreement dated March 2026.

Motion carried.

iii. Operating Budget 2026-2027

DoF Robinson gave a review of the 2026-2027 Operating Budget:

- Tax rate remains the same
- Improved police safety
- Joint economic development position with the County

- Sidewalk repairs and patch paving in town

Deputy Mayor Roberston asked for clarification regarding police safety and DoF Robinson responded that this includes an additional officer, for two per shift, for the safety of our officers and the public.

MOTION #CoW2026-03-03-05

It was regularly moved and seconded to recommend Council approval of the \$3,112,019.05 Town Operating Budget for 2026-2027 with tax rates at \$1.76 and \$3.26 respectively for Residential and Commercial. The fire rate for 2026-2027 is .001066 and is included in the overall tax rate. **Motion carried.**

iv. **Capital Budget 2026-2027**

DOF Robinson gave an overview of the 2026-2027 Capital Budget:

- New one-ton truck for public works and a new police car
- Website upgrades.
- 1.8 million budget from grants for projects happening in town including the Local Leadership for Climate Adaptation program for the Living Shoreline Project.

MOTION #CoW2026-03-03-06

It was regularly moved and seconded to recommend to Council approval of the 2026-2027 General Capital Budget of \$2,144,498. **Motion carried.**

v. **Appoint New Committee Member for Environment Advisory Committee**

vi.

MOTION #CoW2026-03-03-08

It was regularly moved and seconded to recommend to Council the appointment of Kathy Brooks to the Environment Advisory Committee for a term of two years until December 31, 2027. **Motion carried.**

vii. **Valley Waste Temporary Borrowing Resolution**

MOTION #CoW2026-03-03-08

It was regularly moved and seconded that Council approve the Temporary Borrowing Resolution (TBR) for Valley Waste with the Town of Annapolis Royal's share for the 2026-2027 capital budget at 0.84% in the amount of \$3,6147. **Motion carried.**

viii. **King's Theatre Support Letter for Expansion**

There was a discussion regarding sending a support letter for upgrades to King's Theatre. All drawings were reviewed during the meeting, and the purpose of the letter would be to assist with King's Theatre's request for grants to fund the project.

Councillor MacDonald asked about the plans provided and the Council-reviewed design. Mayor Boyer mentioned that these plans had been reviewed before and had been approved in 2024. There was discussion about the request for \$1,000.00 from the Town. CAO Millett-Campbell had advised King's Theatre earlier that the Town no longer has grant programs that would assist them with this project.

MOTION #CoW2026-03-03-07

It was regularly moved and seconded to recommend to Council approval of the support letter requested by King's Theatre. **Motion carried.**

viii. **Provincial Budget and its effect on our community**

Councillor MacDonald suggested this topic was added to agenda to have a brief discussion about the budget cuts and to propose writing a letter outlining the impact this provincial budget has on our community and the province as a whole,

especially within the tourism sector. They added that these cuts are just the first year of a three-year series of cuts.

ACTION Write draft letter to Provincial Government for review and input from all Council members

NAME: Mayor Boyer

DUE: March 4, 2026

ix. **Pierre Dugua 400th year Observation 2028**

Councillor Skinner-Robertson advised that the Twinning Committee had a recent meeting to discuss what, collectively amongst other community groups, is being done regarding this upcoming observance. Based on the interest from this meeting, it was felt that a separate volunteer committee/task force should be formed to include other interested community groups to work on ways to recognize this historical milestone.

12. Unfinished Business

None.

13. Correspondence

- i. Call for Nomination Letter
Discussion on suggested nominees. Closing date for Nominations is April 30.
- ii. Approval Letter – Annapolis Royal Living Shoreline Project
Confirming that the Town has received another grant for the Living Shoreline Project.
- iii. Letter from Deputy Minister, Municipal Affairs
For information only.
- vi. Correspondence-Membership Update Bill 186-Support for Fire Protection Services Act (TAB11)
Deputy Mayor Skinner-Robertson advises that we should be aware of what we support and agree to. Although this correspondence is for information only, it is suggested that

some communication directly with our local Fire Department would be very beneficial in determining the way forward.

14. In-camera

Under Section 22(2) of the Municipal Government Act:

MOTION #CoW2026-03-03-09

It was regularly moved and seconded to move in camera at 5:47 pm to approve the in-camera minutes of February 3, 2026, and to discuss labour relations and contract negotiations. **Motion carried.**

MOTION #CoW2026-03-03-11

It was regularly moved and seconded to move out of camera at 6:05 pm. **Motion carried.**

Human Resources Procedures and Policy - Continuation

Councillor Sadkowski had a concern regarding the accountability for approving advance sick pay, and it was agreed to include Council (... *advance sick leave "with approval of the CAO/Council"*).

15. Next Meeting

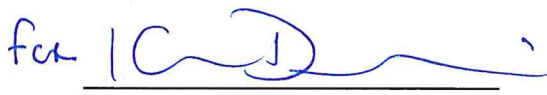
April 7, 2026

16. Adjournment

The meeting was adjourned at 6:17pm.



Deputy Mayor
Sybil Skinner-Robertson



Recording Secretary
Donna Neath